

**Town of Bethlehem Land Use Office**  
**36 Main Street South • Bethlehem• CT• 06751 • 203-266-7510 Ext.209**

The Bethlehem Inland Wetlands Agency (hereafter the IWA) is the authority that determines whether a proposed activity is as of right or a permitted non-regulated activity under Section 22a-40 of the Connecticut General Statutes and Section 4 of the Bethlehem Inland Wetlands Regulations.

Any applicant for consideration must complete the Bethlehem Inland Wetland Agency Jurisdictional Ruling Request Form which is located on the Town of Bethlehem web site under –other town offices/services – Inland Wetlands and Watercourses Agency or is available in the office of the Land Use Coordinator, (hereafter LUC), Town Hall, ground level,36 Main Street South, Bethlehem, CT 06751 . The request form must be properly completed and submitted with the appropriate administrative fee of \$35.00 to the LUC or the Town Clerk for consideration by the IWA at their next regular meeting.

Upon receipt of a Request for Jurisdictional Ruling Form and the appropriate fee the matter will be placed on the agenda of the next IWA meeting under New Business – Request for Jurisdictional Ruling. The IWA will consider all facts and circumstances provided in the Request For Jurisdictional Ruling Form and will make a determination if the proposed activity qualifies as a permitted use as of right or a non-regulated use and will vote accordingly using a declaratory ruling. If the IWA finds that the proposal or part of it is not permitted as of right or non-regulated it will request that the applicant apply for a permit for regulated activity following the established process under Section 6 of the IWA Regulations.

If the IWA determines that the proposal falls under Section 4 of the IWA Regulations the matter will be assigned an “E” number (prefix) and will be entered in the IWA spreadsheet for filing and accounting purposes and will contain a reference to the specific subsection of Section 4 that is applicable to the proposal – such as 4.1.a, 4.1.b, 4.1.c, 4.1.d, 4.1.e, 4.1.f, 4.1.g or 4.2.a, 4.2.b or 4.2.c, a column marked “approved/denied” with an A or D entered to signify IWA action as well as all the other data fields in the IWA spreadsheet. All such files will be included in the quarterly report of activity to the Connecticut Department of

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Energy and Environmental Protection (DEEP) under the exempt category and therefore no fee will be paid to the DEEP. The matter will not be advertised in the local newspaper.

**Adopted by the IWA on January 7, 2020**

**Effective on January 8, 2020**